



## **Weddings at the Old Pine Street Presbyterian Church**

Weddings honor the sacred bond of marriage and it is our privilege as a congregation to offer our church building to support the beginning of your journey as a married couple. We are an inclusive congregation and welcome both opposite-gender and same-gender couples.

It is not necessary to be a member of this congregation in order to hold your wedding at Old Pine; however we ask that you respect that this is not a space being rented, but a House of God entered for a service of worship. Our church building is also a precious part of the nation's history and as such requires careful maintenance. We ask that reverence be shown by all present at the wedding and that the service remain under the sole direction of the minister.

When reading the fee structure, you'll notice that there are certain fees waived for members, who through membership have already provided for the establishment of this church. Either the pastor of Old Pine or other professional clergy approved by the church may perform weddings for non-members.

### **Scheduling Procedures**

The first step in inquiring about a wedding at Old Pine is to contact the church office and speak with our administrator/wedding coordinator, Beth Biermann. Beth can be reached at 215-925-8051 or [beth@oldpine.org](mailto:beth@oldpine.org). If you decide to file an application, your wedding date must be approved by the Pastor, the Director of Music, and the Session (the governing body of the church), which meets monthly.

All couples holding their wedding at Old Pine Street Church are required to use the services of our wedding coordinator. The coordinator is to assist and answer questions during the planning period and is present at both the rehearsal and the wedding to assist with details of the service. All meetings with the church wedding coordinator for scheduling, visiting the sanctuary, etc. are by appointment only.

For couples planning to invite a guest pastor to officiate, please ask him/her to contact the pastor of Old Pine Street Church as soon as possible to discuss worship and space issues relative to your wedding service.

## **Rental Time Period**

The rehearsal is scheduled for one hour and should start and end on time. It is important to plan the rehearsal at a time when all of the participants can be present.

For the wedding ceremony, the rental period includes two hours before and after the ceremony start time.

## **Music**

Old Pine's Director of Music shall ordinarily be the organist for all weddings. If the Director of Music is not available for your wedding, a church approved alternate may serve as organist. Because the wedding service is an act of worship, the music used in a wedding should be appropriate for the worship of God. Requests for other musicians and/or nontraditional music must have the approval of the church before official invitations are issued. If a soloist or instrumentalist is desired, the Director of Music can suggest names of professional musicians in the area.

Musical instruments in the church sanctuary include a rebuilt, two manual, twenty-three rank 1892 J. W. Steere & Sons tracker pipe organ and a Boston grand piano.

## **Photography and Video**

With the understanding that your wedding is a worship service, guests are not permitted to take photographs or videos during the wedding service. Please indicate this in your bulletin. During the service, professionals may take non-flash silent photography and stationary video without artificial lighting from either the rear of the worship space or the balcony without disrupting the service. You may gather for pictures before or after your wedding ceremony providing you remain within the allotted time frame (two hours prior to and two hours after the start time of the service).

## **Other Guidelines**

No furniture in the church sanctuary may be removed or moved elsewhere, except by the church staff.

No alcoholic beverages are permitted and nothing should be thrown (rice, confetti, bird seed, flower petals) or any item that would litter church property.

## Wedding Fee Schedule

|                             | Member of Old Pine | Non-member                |
|-----------------------------|--------------------|---------------------------|
| Sanctuary                   | Waived             | \$1,200*                  |
| Minister (if officiating)** | Waived             | \$400                     |
| Wedding Coordinator         | \$250              | \$250                     |
| Organist***                 | \$275              | \$275                     |
| Custodian                   | \$100              | Included in Sanctuary Fee |

\*\$600 of the sanctuary fee is due with the application form in order to reserve your chosen date. The balance is due by the evening of the wedding rehearsal, in addition to all other fees (organist, etc.) Checks are to be made out to "Old Pine Street Presbyterian Church."

\*\*Rev. Ferris requires that couples meet with him at least two times before the wedding ceremony, for consultation and planning.

\*\*\*The organist's fee includes one consultation with music selection and the wedding service. Additional rehearsals with soloists or other musicians will require an additional \$50 fee per rehearsal. Rates for soloists or instrumentalists will vary depending on the individual and the amount of music requested. Professional singers from the Old Pine Street Church choir are available for weddings. Please contact the Director of Music through the church office for more information.

For additional questions, please contact the church office:

Beth Biermann  
215-925-8051  
beth@oldpine.org

412 Pine Street  
Philadelphia, PA 19106